

North County Recreation Center HALL DECORATING RULES

Name: _____

Date of Event: _____

Decorating hours are _____ on the day of the event.

The North County Recreation and Park District does not loan tools/ladders.

Masking tape is the only tape allowed to hang decorations from painted walls. **Staples** may be used on wood strip only.

NO staples, nails, screws, duct tape, adhesive tape, cellophane, and any other material may be used to hang decorations on any walls or painted surfaces. **At no time shall exits be obstructed by decorations.**

NO staples or pins may be used on the chairs to keep chair covers in place.

NO candles, open flame devices, smoke machines, dry rice, birdseed, flower petals, loose glitter or confetti are allowed inside or on the grounds outside of the facility. Plans for any decorations shall be submitted for approval to the Facility Coordinator.

Any decorations that are set up and left prior to your event at the North County Recreation Center will be done so at your (the Licensee's) own risk. There will be no Facility Attendant available to watch items left in the rented facility. Your event move out is by end of contracted time or Midnight whichever comes first. Everything must be removed by this time. **An overtime rate of \$100.00 for each additional 15 minutes will be assessed as late fees.**

If you wish to keep your decorations, please remove them immediately after your event or they will be thrown away.

Any violations will result in forfeiture of all or part of the cleanup/damage deposit.

Renter's Signature Date: _____

North County Recreation and Park District Signature Date: _____